



Government of South Australia

Children, Youth and Women's
Health Service

HOME VISITING VOLUNTEER

Children Youth and Women's Health Service (CYWHS) consists of Child and Youth Health and the Women's and Children's Hospital. CYWHS is an incorporated Health unit funded predominantly by the Department of Health under the South Australian Health Commission Act, 1976. Child and Youth Health provides a range of primary health care services for the age group of 0 to 25 years, on a statewide basis.

Role Description:

Home visiting volunteers affirm and increase parents' knowledge, skills and confidence, and contribute to a satisfactory resolution of parents' concerns about their children.

In partnership with a member of staff, home visiting volunteers provide extra support and friendship to families with children from 0-5 years of age in their own homes.

Responsible to:

Child Health Nurse

Site:

Person Specification:

We are looking for people with these qualities:

- Reliable, understanding and have an open and non-judgemental attitude
- Interest in working with children or families
- Ability to communicate well with others
- Ability to relate with a wide range of people
- Have a sense of humour
- Willing to offer a one year commitment

Volunteer Role and Responsibilities:

- Assist parents during stressful times
- Enable parents to have some respite from their children
- Offer parenting support and role modelling
- Offer practical support in caring for children – can help with baby or young children's care, feeding, changing, settling or playing with them
- Provide the parent with some much needed time out to maybe get some sleep, attend appointments, go shopping, or even visit a friend
- Provide a listening ear to a parent that needs one
- Provide an 'extra pair of hands' to a point where they can cope by themselves
- Affirm and encourage parents in their role of parenting
- Link parents with community resources, services and networks
- Prior to commencement, volunteers will be subject to a satisfactory S.A. Police Offender History check.
- A requirement of the position is completion of the Volunteer Training Course
- Reliability in regard to attending as rostered, notifying the Child Health Clinic as soon as possible if unable to attend.
- Required to respect client confidentiality.
- Required to attend a minimum of three ongoing staff development and training sessions per year to ensure ongoing ability to perform duties.
- Complete statistical forms on a quarterly basis and forward to the Volunteer Co-ordinator.
- To complete all appropriate paperwork and provide evidence as required in relation to claiming reimbursement.

- To notify the Child health clinic prior to and end of each Home Family Visit.
- Wear identification badge when at work
- Access to and/or provide their own transport to and from each home visit
- Protect their own health and safety and that of others by:
 - Following reasonable instructions, training and complying with organisational safety systems
 - Identifying and reporting workplace hazards and incidents to their supervisor

Knowledge/Skills/ Experience:

In order to undertake this role, a volunteer must:

- Be able to demonstrate a positive attitude
- Posses a non judgemental attitude
- Have the ability to work as a member of a team
- Seek assistance when they require it
- Be aware of their own limitations both physically and emotionally

Rights and Benefits to the Volunteer:

- Right to be respected, adequately supported and have contributions recognised.
- Right to be informed and consulted.
- Right not to be exploited.
- Opportunity to acquire new knowledge and skills through training and experience.
- Opportunity to contribute own life experience and personal skills within a meaningful work situation.
- Comprehensive training program offered by CYWHS and regular staff development opportunities and support.
- Coverage by Department of Health's Public Liability Insurance whilst working under the direction of the Child Health Nurse.
- Volunteers will have access to and representation in decision-making processes and communication systems affecting their role.
- To have the opportunity to participate in a formal appraisal of their particular contribution to the Health Service if desired.
- Opportunity to develop a network of resources within the health area.
- To be able to claim travel reimbursement to and from each home visit.
- To claim all telephone and postage expense related to completing this role.

VOLUNTEER NAME: _____

Signature

VOLUNTEER: _____

DATED: _____

VOLUNTEER COORDINATOR: _____

DATED: _____

VOLUNTEER MANAGER: _____

DATED: _____